



1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833
(800) 541-4591 Fax (916) 244-1199
<https://www.planjpa.org/>

**CLAIMS COMMITTEE MEETING
AGENDA**

**Thursday, January 23, 2020
1:30 p.m.**

Teleconference

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows: Sedgwick, 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833; Aaronson, Dickerson, Cohn & Lanzone, 1001 Laurel Street, San Carlos, CA 94070; City of Burlingame, 501 Primrose Road, Burlingame, CA 94010; City of East Palo Alto, 2415 University Avenue, East Palo Alto, CA 94303; City of Los Gatos, 110 East Main Street, Los Gatos, CA 95030; City of Morgan Hill, 17575 Peak Avenue, Morgan Hill, CA 95037; City of San Bruno, 567 El Camino Real, San Bruno, CA 94010; and City of Suisun City, 701 Civic Center Boulevard, Suisun City, CA 94585.

Each location is accessible to the public, and members of the public may address the Claims Committee from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Katie Sullivan at (916) 244-1164 or (916) 244-1199 (fax). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Pooled Liability Assurance Network Joint Powers Authority (PLAN JPA) Claims Committee less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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| <u>Page</u> | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |

* Reference materials enclosed with staff report.

- Page** **4. PUBLIC COMMENTS** - This time is reserved for members of the public to address the Committee relative to matters of the PLAN JPA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
- 5. CONSENT CALENDAR**
If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.
- 4** *A. Minutes from the September 26, 2019, Claims Committee Meeting
Recommendation: Staff recommends the Committee approve the Consent Calendar.
- 6. CLOSED SESSION**
A. Pursuant to Government Code Section 54956.95(a), the Committee will hold a closed session to discuss the following claims:
- Young v. City of East Palo Alto Police Officers, et al
 - Nikam v. City of Milpitas
- B. Pursuant to Government Code Section 54957.1, the Committee will report in open session any reportable action taken in closed session.
- 7. CLOSING COMMENTS**
This time is reserved for comments by Claims Committee members and/or staff and to identify matters for future Claims Committee business.
- A. Claims Committee
 - B. Staff
- 8. ADJOURNMENT**

NOTICES:

- The next Claims Committee meeting will be held on February 27, 2020, at 1:30 p.m. via teleconference.

* Reference materials enclosed with staff report.

January 23, 2020

Agenda Items 5.A.

CONSENT CALENDAR

SUBJECT: Consent Calendar

BACKGROUND AND HISTORY:

The Consent Calendar consists of items that require approval or acceptance but are self-explanatory and require no discussion. If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.

STAFF RECOMMENDATION:

Staff recommends the Committee approve the Consent Calendar.

REFERENCE MATERIALS ATTACHED:

A. Minutes from the September 26, 2019, Claims Committee Meeting

**POOLED LIABILITY ASSURANCE NETWORK
JOINT POWERS AUTHORITY
(PLAN JPA)**

**MINUTES OF THE CLAIMS COMMITTEE
MEETING OF SEPTEMBER 26, 2019**

A regular meeting of the Claims Committee was held on September 26, 2019, via teleconference.

MEMBERS PRESENT: Kathleen Kane, Chair, Burlingame
Brenda Olwin, East Palo Alto
John Mullins, Hillsborough
Marc Zafferano, San Bruno
Rebecca Mendenhall, San Carlos
Scott Corey, Suisun City

MEMBERS ABSENT: Robert Schultz, Los Gatos
Donald Larkin, Morgan Hill

OTHERS PRESENT: Jon Paulsen, General Manager
Will Portello, Litigation Manager
Katie Sullivan, Assistant Board Secretary
Greg Rubens, Board Counsel

1. CALL TO ORDER

The September 26, 2019, Claims Committee meeting was called to order at 1:34 p.m. by Chairperson, Kathleen Kane.

2. INTRODUCTIONS

Introductions were made and it was determined there was a quorum present.

3. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

The agenda was approved as posted.

4. PUBLIC COMMENTS

None.

5. CONSENT CALENDAR

Brenda Olwin moved to approve the following items: A) Minutes from the August 22, 2019, Claims Committee Meeting. John Mullins seconded the motion. A roll call vote was taken and the motion passed unanimously by Kathleen Kane, Brenda Olwin, John Mullins, Marc Zafferano, Rebecca Mendenhall, and Scott Corey.

6. CLOSED SESSION

A. The Committee convened to closed session, pursuant to Government Code section 54956.95(a) at 1:37 p.m. to discuss the following claims:

- Aguilar v. City of San Carlos
- Beard v. City of San Carlos
- Donnelly v. Town of Los Altos Hills
- Gutierrez v. City of South San Francisco

B. Pursuant to Government Code Section 54957.1, the Committee reconvened to open session at 1:57 p.m. The following actions were taken under closed session:

No reportable action was taken during closed session.

7. CLOSING COMMENTS

A. Claims Committee

None

B. Staff

Jon Paulsen, General Manager, informed the Committee the next scheduled meeting date conflicted with the PLAN JPA Executive Committee meeting. The Committee directed staff to poll the availability of the Committee members for a possible alternative date.

8. ADJOURNMENT

The Regular Meeting of the PLAN JPA Claims Committee was adjourned at 2:01 p.m.



Katie Sullivan, Assistant Board Secretary