



# AGENDA

THIS AGENDA IS POSTED IN ACCORDANCE WITH  
GOVERNMENT CODE SECTION 5490 ET. SEQ

Date Post: March 16, 2018 – 5:00 p.m.

**PUBLIC WORKS & TRANSPORTATION COMMISSION**  
**WEDNESDAY, MARCH 21, 2018**  
**AT: 7:30 P.M.**  
**CITY HALL – COMMUNITY ROOM**  
**2415 UNIVERSITY AVENUE**  
**EAST PALO ALTO, CALIFORNIA**

**Chairperson:** Betsy Yanez  
**Vice Chairperson:** Robert Carroll  
**Commissioners:** Richard Tatum, Arthur Lee Gray, Bernardo Huerta, Nancy Edelson,  
Andrei Garcia, Vacant (Alternate Member)

**Staff:** Kamal Fallaha, Public Works Director; Salani Wendt, Secretary; Fanny Yu, Assistant Engineer

**1. Call to Order and Roll Call**

**2. Approval of Agenda**

**3. Approval of Minutes**

3.1 Public Works and Transportation Commission Minutes – February 21, 2018.

**4. Community Forum**

Under “Community Forum” the public may address the Public Works & Transportation Commission on any subject NOT posted on the agenda. If you wish to speak, please fill out a Speaker Sheet and give it to the Secretary. When your name is called, step to the podium and clearly state your name to address the Public Works and Transportation Commission. Speakers are limited to two minutes each, and presentations are limited to 10 minutes. The Public Works and Transportation Chair has the discretion to lengthen or shorten the allotted time.

**5. Public Works and Transportation Commission / Staff Oral Reports**

**6. Ethics and Brown Act Training by the City Attorney**

**7. Discussion and Action Item(s)**

7.1 Ravenswood Open Space District Bay Trail Connection Project, Presented by Midpeninsula Regional Open Space District

**8. Written Communications**

8.1 Status Update on Capital Improvements Projects.

**9. Adjournment**



# ACTION MINUTES

Date: 3-21-18

Item No. 3.1

**PUBLIC WORKS & TRANSPORTATION COMMISSION  
WEDNESDAY, FEBRUARY 21, 2018  
AT: 7:30 P.M.  
CITY HALL – COMMUNITY ROOM  
2415 UNIVERSITY AVENUE  
EAST PALO ALTO, CALIFORNIA**

**Chairperson:** Betsy Yanez  
**Vice Chairperson:** Robert Carroll  
**Commissioners:** Richard Tatum, Arthur Lee Gray, Bernardo Huerta, Nancy Edelson, Andrei Garcia, Vacant (Alternate Member)

**Staff:** Kamal Fallaha, Public Works Director; Salani Wendt, Secretary; Fanny Yu, Assistant Engineer

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## 1. Call to Order and Roll Call

Noted: Chair Yanez and Vice-Chair Carroll were not present at the meeting.

Commissioner Huerta was selected by the PWTC members to Chair the meeting.

Commissioner Huerta called the meeting to order at 7:37 p.m.

Present: Huerta, Tatum, Gray, Garcia, Edelson (arrived at 7:37 p.m.)

Absent: Carroll, Yanez

Staff: Fallaha, Wendt

## 2. Approval of Agenda

Action: It was moved by (Tatum) and seconded by (Gray) to approve the agenda. The motion carried 4-ayes; 3-absents (Carroll, Edelson, Yanez).

## 3. Approval of Minutes

3.1 Public Works and Transportation Commission Minutes – January 17, 2018.

Action: It was moved by (Tatum) and seconded by (Garcia) to approve the Minutes of January 17, 2018. The motion carried 5-ayes, 2-absents (Carroll, Yanez).

**4. Community Forum**

There were no public speakers.

**5. Public Works and Transportation Commission / Staff Oral Reports.**

Kamal Fallaha reported that the E. Bayshore will be opened next week from the on-going construction of the San Francisquito Creek Project.

Commissioner Gray asked how are people traveling during the construction of the Willow Project. Kamal Fallaha responded shuttle service are been provided to travel on both side of the overpass.

Salani Wendt reminded the PWTC Members to turn in their FPPC Form 700 to the Deputy City Clerk Office by March 15, 2018.

**6. Discussion and Action Item(s)**

- 6.1 Request for installation of speed humps on Weeks Street, between Cooley Avenue and Capitol Avenue.

Kamal Fallaha presented the staff report.

Action: It was moved by (Tatum) and seconded by (Gray) to approve installation of Three (3) speed humps on Weeks Street. The motion failed 3-ayes; 2-abstain (Edelson, Huerta); 2-absents (Yanez, Carroll).

Public Speakers:

Angah Miessi, East Palo Alto requested that he would like to continue this item on the next PWTC meeting for other PWTC members for their review and comments to the speed hump petition request.

- 6.2 Review of Cooley Landing Project, 90% Design Plans.

Kamal Fallaha presented the staff report. Report received and filed.

Public Speaker: Angah Miessi, East Palo Alto said he is very happy to see the project moving forward and it's beautiful that the community should appreciated it very much.

Action: It was moved by (Tatum) and seconded by (Edelson) to accept the final design of Cooley Landing, Phases 4 and 5 Improvements and recommend it to the City Council for final approval. The motion carried 5-ayes; 2-absent (Yanez, Carroll).

**7. Written Communications**

**7.1 Status Update on Capital Improvements Projects.**

Kamal Fallaha presented the status updated report. Report received and filed.

**8. Adjournment**

Action: It was moved by (Garcia) and seconded by (Gray) to adjourn the meeting. The motion carried 5-ayes; 2-absent (Carroll, Yanez).

The meeting ended at 9:50 p.m.



**CITY OF EAST PALO ALTO  
PUBLIC WORKS DEPARTMENT  
ENGINEERING DIVISION  
1960 TATE STREET  
EAST PALO ALTO, CA 94303**

**Public Work & Transportation Commission Agenda Report**

**Date:** March 21, 2018  
**To:** Honorable Chair and Members of the Commission  
**From:** Kamal Fallaha, P.E., Public Works Director  
**Subject:** Ravenswood Bay Trail Connection

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**Recommendation**

Receive presentation form Midpeninsula Regional Open Space District (MROSD) Staff about the Ravenswood Bay Trail Connection Project and provide comments on the proposed project.

**Alignment with City Council Strategic Plan**

This recommendation is primarily aligned with:

- Priority #4: Improve Public Facilities and Infrastructure
- Priority #6: Create a Healthy and Safe Community

**Background**

The project is located east of University Avenue, south of the San Mateo County Transit District's Dumbarton railroad line, north of the University Village residential neighborhood in the City of East Palo Alto, and west of the existing San Francisco Bay Trail in the Ravenswood Open Space Preserve in the City of Menlo Park.

The Ravenswood Bay Trail will complete a 0.6 mile critical missing gap in the San Francisco Bay Trail on the San Francisco Peninsula, between the existing Bay Trail along University Avenue and the existing unpaved multi-purpose trail in the Ravenswood Open Space Preserve and the City of East Palo Alto's Cooley Landing.

The Ravenswood Bay Trail will provide easily accessible recreational opportunities for the East Palo Alto and Menlo Park communities, outdoor enthusiasts, including hikers, joggers and bicyclists. It offers a setting for wildlife viewing and environmental education, and increases public respect and appreciation for the Bay. It also has important transportation benefits, providing a commute alternative for cyclists including a bicycle crossing at University Avenue and the Dumbarton Bridge. Completing this trail gap will open up 80 miles of continuous Bay Trail connecting to Menlo Park to the north, Mt. View/Sunnyvale/Santa Clara to the south and across the Dumbarton Bridge to the East

Bay. The San Francisco Bay Trail is a planned 500 mile walking and cycling path around the entire San Francisco Bay through all nine Bay Area counties and 47 cities.

### **Analysis:**

The preferred alignment for the project begins from the intersection of University Avenue and San Francisco Public Utility Commission (SFPUC) Service Road. The first segment of the trail, which would be 10 feet wide on pavement with a 4-foot gravel edge along the north side of the trail, would be stripped on the existing SFPUC service road for approximately 1,400 feet. Where the SFPUC road turns and is no longer adjacent to the residential neighborhood, a new segment of the paved trail, 10 feet wide with 2-foot gravel shoulders on both sides, would be constructed through upland grassland for approximately 525 feet. The trail would connect to an 80 to 120-foot long single-span bridge that would cross over an existing seasonal pond and wetland area (central project area). After the bridge, it becomes a raised boardwalk until it connects the exiting unpaved multi-use San Francisco Bay Trail within the Ravenswood Open Space Preserve. This project will place asphalt pavement over existing bay trail.

Currently, there is no sidewalk on University Avenue (NB) between Purdue Ave and the SFPUC Service Road. MROSD will construct a sidewalk along University Avenue between Purdue Avenue and the Ravenswood Bay Trail to provide City residents direct access to the Bay Trail and Cooley Landing.

### **Project Schedule and Public Meetings**

A Mitigated Negative Declaration and Initial Study for the Ravenswood Bay Trail Connection Project were approved on November 16, 2016.

Project Schedule,

- Design/Engineering: 2017 – 2018
- Permitting: 2018 – 2019
- Construction: 2019 - 2020

This project is planning to be presented to the following East Palo Alto public meetings,

- Public Works Transportation Meeting (March, 2018)
- Planning Commission (April, 2018)
- City Council Meeting (June, 2018)

### **Attachments**

1. Project Plan and Location – Title Sheet



MIDPENINSULA REGIONAL OPEN SPACE DISTRICT  
**RAVENSWOOD BAY TRAIL**  
 RAVENSWOOD OPEN SPACE DISTRICT BAY TRAIL CONNECTION PROJECT  
 EAST PALO ALTO, CALIFORNIA  
 JANUARY 5, 2018



WIT BRUNING  
 SENIOR CAPITAL PROJECT MANAGER  
 MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

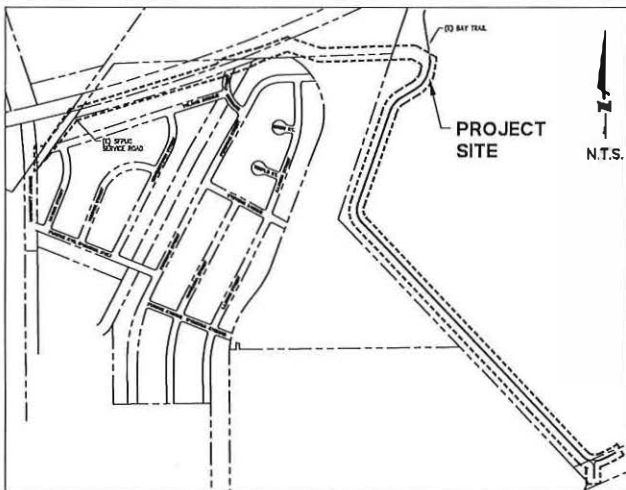
Revisions



**PROJECT VICINITY MAP**



**PROJECT LOCATION MAP**



**GENERAL NOTES**

- GENERAL NOTES:**  
 THE PROJECT LOCATION MAP IS LOCATED GENERALLY EAST OF LAMAR AVENUE, SOUTH OF THE RAVENSWOOD BAY TRAIL, AND WEST OF THE EXISTING SAN FRANCISCO VILLAGE RESIDENTIAL DEVELOPMENT IN THE CITY OF EAST PALO ALTO, AND WEST OF THE EXISTING SAN FRANCISCO VILLAGE RESIDENTIAL DEVELOPMENT IN THE CITY OF MENLO PARK. THE TRAIL PROJECT SHALL INCLUDE IMPROVEMENTS TO USE A PORTION OF AN EXISTING SPRING STREET ROAD AND ADJACENT TO THE EXISTING BAY TRAIL. THE TRAIL SHALL BE A 10-FOOT WIDE TRAIL WITH A 5-FOOT WIDE SHOULDER FOR BICYCLES AND PEDESTRIANS USE. THE PROJECT WILL INCLUDE IMPROVEMENTS TO APPROXIMATELY 1.5 MILES OF TRAIL.
- DESIGN APPROVAL:**  
 THE DESIGN CONTRACTOR IS A LICENSED PROFESSIONAL CIVIL ENGINEER AS SET FORTH IN THE CONTRACT DOCUMENTS. THE DESIGN CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF EAST PALO ALTO AND THE CITY OF MENLO PARK. THE DESIGN CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF EAST PALO ALTO AND THE CITY OF MENLO PARK. THE DESIGN CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF EAST PALO ALTO AND THE CITY OF MENLO PARK.
- VERTICAL ALIGNMENT:**  
 A LEGAL PLAT SHOWING THE VERTICAL ALIGNMENT SHALL BE SUBMITTED TO THE CALIFORNIA HIGHWAY DEPARTMENT FOR REVIEW AND APPROVAL. THE VERTICAL ALIGNMENT SHALL BE SUBMITTED TO THE CALIFORNIA HIGHWAY DEPARTMENT FOR REVIEW AND APPROVAL. THE VERTICAL ALIGNMENT SHALL BE SUBMITTED TO THE CALIFORNIA HIGHWAY DEPARTMENT FOR REVIEW AND APPROVAL.
- RIGHT-OF-WAY:**  
 THE PROJECT SHALL BE CONSTRUCTED WITHIN THE RIGHT-OF-WAY OF THE CITY OF EAST PALO ALTO AND THE CITY OF MENLO PARK. THE PROJECT SHALL BE CONSTRUCTED WITHIN THE RIGHT-OF-WAY OF THE CITY OF EAST PALO ALTO AND THE CITY OF MENLO PARK. THE PROJECT SHALL BE CONSTRUCTED WITHIN THE RIGHT-OF-WAY OF THE CITY OF EAST PALO ALTO AND THE CITY OF MENLO PARK.
- CONSTRUCTION CONTRACTOR:**  
 THE CONSTRUCTION CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF EAST PALO ALTO AND THE CITY OF MENLO PARK. THE CONSTRUCTION CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF EAST PALO ALTO AND THE CITY OF MENLO PARK. THE CONSTRUCTION CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF EAST PALO ALTO AND THE CITY OF MENLO PARK.

**SHEET SCHEDULE**

SHEET #	SHEET TITLE
1	COVER SHEET
2-4	DESIGN PLAN
5-11	LAYOUT PLAN
12-15	GRADING PLAN
16	DRIVE SECTION
17	DRIVE CONTROL DETAILS
18	DESIGN CONTROL PLAN
19	DESIGN CONTROL DETAILS
20-23	PLANTING PLAN
24-26	LANDSCAPE CONSTRUCTION DETAILS
27	BRIDGE GENERAL PLAN
28-30	BRIDGE TYPICAL SECTIONS

**PROJECT DIRECTORY**

CLIENT	DESIGN ENGINEER
MIDPENINSULA OPEN SPACE DISTRICT	WIT BRUNING
CONTRACT MANAGER	PROJECT MANAGER
WIT BRUNING	WIT BRUNING
330 SUTTER ST.	225 SHERRILL DRIVE, SUITE 200
LOS ALTO, CA 94025	REDWOOD CITY, CA 94061
T: (415) 495-1250	T: (415) 442-8200
F: (415) 495-0445	F: (415) 442-8386

**ABBREVIATIONS**

AT	ADJUST	WV	WATER VALVE
BB	BEGIN BROOD	OC	OPENING CIRCLE
CC	CITY AND COUNTY OF SAN FRANCISCO	PD	PROPOSED
CD	CONCRETE	PL	PROPOSED LINE
CH	CONCRETE	RL	RIGHT OF WAY
CL	CONCRETE	SH	SHOULDER
CO	CONCRETE	SP	SEE FRACTIONED PUBLIC UTILITY DRAWINGS
CP	CONCRETE	SL	SEE LANDSCAPE PLANS
CS	CONCRETE	SB	SEE BAY TRAIL
CT	CONCRETE	ST	SEE STRUCTURAL PLANS
CU	CONCRETE	TR	TRAIL
CV	CONCRETE	TY	TYPICAL

**LEGEND**

EXISTING	PROPOSED
ROAD	ROAD
SEW	SEW
UTILITY POLE	UTILITY POLE
STORM DRAIN	STORM DRAIN
PROPERTY LINE	PROPERTY LINE
SURF	SURF
TREE	TREE
RAILROAD	RAILROAD

PERMIT SUBMITTAL - NOT FOR CONSTRUCTION

**COVER SHEET**  
 RAVENSWOOD BAY TRAIL CONNECTION  
 MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

Date 01/05/18  
 Scale AS SHOWN  
 Drawn By  
 Checked JN  
 Project No. 2014034  
 Coosd File  
 Sheet No.  
**C10**





**CITY OF EAST PALO ALTO  
PUBLIC WORKS DEPARTMENT  
ENGINEERING DIVISION  
1960 TATE STREET  
EAST PALO ALTO, CA 94303**

**Date:** 3.21.18  
**Item:** 8.1

**Public Work & Transportation Commission Agenda Report**

**Date:** March 21, 2018  
**To:** Honorable Chair and Members of the Commission  
**From:** Kamal Fallaha, P.E., Public Works Director  
**Subject:** Status Report on On-going Capital Improvements Projects

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The following is a brief status update of on-going City capital improvement projects as well as some regional project that are in the planning, design, or construction phases.

**1. San Francisquito Creek Project (SFCJPA)**

The construction has commenced as of August, and is currently underway. Utility relocations are still ongoing, with PG&E and AT&T. East Palo Alto Sanitary District completed their project to relocate the sanitary sewer crossing.

Detours are currently in place as access to portions of the trail and Friendship Bridge is obstructed due to construction. For more information or questions, please visit [sfcjpa.org](http://sfcjpa.org), call (650) 382-3331, or email [kyasykawa@valleywater.org](mailto:kyasykawa@valleywater.org)

**2. San Francisquito Creek Bridge Replacement Project**

Stage Four construction on the San Francisquito Creek Bridge Replacement Project is underway. The project is anticipated to be completed by the end of 2017. For more information, please check the project webpage: <http://www.ci.east-palo-alto.ca.us/index.aspx?NID=585>

**3. US-101/Willow Interchange Reconstruction Project**

Construction has started on the project, with work ongoing for the next 12 months. For more information, please visit the City of Menlo Park project website: <https://www.menlopark.org/1127/Willow-RoadUS-101-Interchange>

**4. US-101/ University Avenue Interchange Improvements Project**

65% design is being finalized; City and Caltrans staff will be reviewing the plans and providing comments. Staff will also bring this package to PWTC in Spring 2018.

## **5. US-101 Pedestrian Bicycle Overcrossing (POC) Project**

The project is currently in construction. Current activities include review of submittals/RFIs from the contractor, PG&E relocation on West Bayshore, and drilling near the Pad D site. In the next month, the construction will move over to West Bayshore Rd. The City is currently updating the project website, which will remain at the following link: <https://www.ci.east-palo-alto.ca.us/index.aspx?nid=182>

## **6. Bay Road Improvement Phase II/III**

95% project plans are being reviewed. The City has a budget shortfall on the project so value engineering and project phasing as well as options for additional funding are currently under review. Staff will bring the project back to the PWTC with more information on the status.

## **7. Newell Bridge Replacement**

- The City of Palo Alto is finalizing the Environmental Impact Report (EIR) for the Newell Road/San Francisquito Creek Bridge. The project requires both NEPA and CEQA approval. A draft for public review will be provided to the Commission once available.
- Please visit the project website for more information:  
<http://www.cityofpaloalto.org/news/displaynews.asp?NewsID=1964&TargetID=145>

## **8. Runnymede Storm Drain Phase II Improvements Project**

- EPASD's contractor (Ranger Pipelines) is currently working to replace and secure the sections of sanitary sewer that overlaps with the Runnymede.
- The construction completion is anticipated by December 2017

## **9. Safe Routes to Schools, Cycle 3**

- Construction of the SRTS Cycle 3 project is substantially complete, final punch list items are being reviewed and a notice of completion will then be presented to the City Council for consideration.

## **10. Gloria Way Well Reactivation Project**

- Construction of the treatment system will substantially complete in March. Contractor will provide start-up training to American Water team before transition of the project.
- The activation process with the State Department of Drinking Water has started and is expected to take approximately 6 - 12 months. The first meeting with the State is scheduled on September 21, 2017, at which a preliminary schedule will be determined for the activation process

## **11. Pad D Groundwater Well Project**

- Project design and environmental underway, estimated completion in winter 2017.
- The Draft EIR is anticipated to be released in Spring 2018

## **12. City-Wide Parking and Transportation Study**

- The City submitted an application to Caltrans for a Sustainable Transportation Planning Program on October 20, 2017 to fund the proposed Mobility Study, which will seek to address the parking and transportation issues residents of East Palo Alto face daily. Details on the grant selection should be available by the end of 2017.

**13. Trash Capture Project – no updates**

- Schaaf & Wheeler are currently under contract and working on the design
- City staff met with Water Board on 2/8/2018 to discuss the MRP C10 compliance

**14. ADA Transition Plan – no updates**

- Kick off meeting with DAC was done August 24, 2017
- The consultant is currently completing data gathering and will start surveying facilities and public rights-of-way in the next month