



City of East Palo Alto MINUTES

TUESDAY, MARCH 5, 2019

CITY COUNCIL REGULAR MEETING - 6:30 P.M.

1. CALL TO ORDER AND ROLL CALL

Mayor Gauthier called the meeting to order at 6:30 p.m.

PRESENT: Moody, Abrica, Gauthier, Wallace-Jones

ABSENT: Romero

2. APPROVAL OF THE AGENDA

(Government Code Section 54957.7(a))

Action: Upon motion by Councilmember Abrica and seconded by Vice Mayor Wallace-Jones, the City Council **voted 4-0-1-0** to approve the Agenda.

AYES: Abrica, Wallace-Jones, Gauthier, Moody

NOES: None

ABSENT: Romero

ABSTAIN: None

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no comment from the public.

4. ADJOURNMENT INTO CLOSED SESSION

The City Council adjourned into Closed Session at 6:31 p.m.

A. PUBLIC EMPLOYMENT

(Government Code Section 54957)

TITLE: City Manager

5. CITY COUNCIL TO RECONVENE INTO OPEN SESSION

The City Council reconvened into open session at 7:45 p.m.

6. REPORT OUT OF CLOSED SESSION

City Attorney reported that City Council took no reportable action at its closed session.

7. PUBLIC COMMENT ON CONSENT CALENDAR ITEMS

There was no comment from the public.

8. APPROVAL OF CONSENT CALENDAR

City Council Ordinances, Resolutions/ Informal Reports/ Approval of Actions and Motions

Recommendation: That the City Council adopts the Consent Calendar as indicated below.

Action: Upon motion by Councilmember Romero and seconded by Vice Mayor Wallace-Jones, the City Council voted 4-0-1-0 to approve the Consent Calendar.

AYES: Romero, Wallace-Jones, Abrica, Gauthier

NOES: None

ABSENT: Moody

ABSTAIN: None

A. By motion, approve an allocation of additional \$2,600 travel funds for Mayor Lisa Gauthier’s participation at U.S. Conference of Mayors held in Honolulu, Hawaii, from June 28 to July 1, 2019.

(Maria Buell, City Clerk)

B. Adopt a resolution authorizing the City Manager to:

1. Execute Amendment No. 1 to the Agreement with Grassroots Ecology for the scope of services provided in Exhibit A, in a form subject to approval by the City Attorney, for a three year contract in an additional amount not to exceed \$79,130 funded through local Measure M stormwater funds, to provide specialized native planting and maintenance of plantings for the bioretention area at Cooley Landing and associated plantings, for a total not-to-exceed amount of \$93,257.49; and

2. Waive the formal bid procedures under section 2.84.070(D) of the Municipal Code due to the special circumstances that Grassroots Ecology specializes in native plants that do not contain the pathogen phytophthora.

(Kamal Fallaha, Public Works Director, Michelle Daher, Management Analyst)

The City Council approved Resolution No. 5085

C. Adopt a resolution authorizing the City Manager to execute Amendment No. 1 to the Original Agreement with NBS to:

- 1) **Increase the contract by an additional amount of \$11,080 for the Cost Allocation Plan (CAP) and Master (User) Fee Study, for a new total not-to exceed of \$66,360;**
- 2) **Extend the term of the Agreement through June 30, 2020; and**
- 3) **Authorize City Manager to extend the Agreement for up to an additional 12 months not to exceed June 30, 2021.**

(Brenda Olwin, Finance Director, Greg Henry, Senior Finance Project Manager)

The City Council approved Resolution No. 5086

- D. Adopt a Resolution authorizing the City Manager to execute Amendment No. 1 to the original agreement with San Mateo County Office of Aging and Adult Services (OAA) to increase the amount by \$2,293 for a new not exceed amount of \$51,604 for Nutrition and Transportation programs services for seniors for the period July 1, 2018 to June 30, 2019**

(Marie McKenzie, Administrative Services Director, Azalea Renfield, Interim Community Services Manager)

The City Council approved Resolution No. 5087

9. ORAL REPORTS

A. Staff Reports

- Sean Charpentier, Interim City Manager announced a Mobility Study meeting scheduled for March 20th , 7:30 p.m. being held at the Council Chambers
- Chief of Police reported a jury trial lead to a conviction on a drug sale; Community Service officer Lam received an award from the San Mateo County Office of Emergency Services.

B. City Council Reports

- Council member Moody asked Mayor for approval on convening an education subcommittee meeting and begin working with school district; he participated in a meeting with San Mateo County Housing Community Development and that the Senior Center submitted an application for a \$50,000 grant for improvements; he added that basic requirements were not met rendering the application as incomplete and subsequently withdrawn; he added City did not know about it and after Mr. Moody confirmed with Committee that Senior Center does have need for improvements, the County asked if City would agree to be lead, they would reconsider granting the \$50,000 to City; he asked the Senior Inc. group would put together a proposal for the Committee to approve; Mr. Moody hopes that a solution would be mutually beneficial; he requested Sean to call County and ask get the application rolling. Mr. Charpentier replied that he would call County and see if there is an opportunity to resuscitate those funds.
- Council member Abrica had no report.

- Council member Romero had no report.
- Vice Mayor reported that she attended a meeting with San Mateo County and other City representatives on the Stanford General Plan and that City needs to submit comments; she met with San Mateo County Library JPA and learned about the proposal for a new library and the partnerships formed to aid this effort; lastly, she missed the Senior Center subcommittee meeting last Friday and she believes Administrative support for City Council is very weak and will be pushing during budget for a better administrative support.
- Mayor Gauthier reported attending the Ravenswood School Gala; attended a collaborative recruitment meeting for San Mateo County to support families working with foster youth and opportunities for assisting; attended a Dumbarton Rail Commission study exploring as a potential avenue to address our transportation needs; and, that janitorial services in the government building are below standard, specifically City Hall and requested they be addressed.

10. COMMUNITY FORUM

There were 2 speakers. Some of the topics mentioned were East Palo Alto Youth Soccer Club and application for TOT grant.

11. INFORMATIONAL REPORT - NONE

12. SPECIAL PRESENTATION – NONE

13. PUBLIC HEARINGS -NONE

14. POLICY AND ACTION

A. Approve Contracts with the Government Finance Officers’ Association to Perform Risk-Based Analysis of General Reserve Levels, and PSD Research Consulting Software for Risk-based Reserve and Infrastructure Risk Studies in amounts not to exceed \$35,000 and \$17,500, respectively.

(Brenda Olwin, Finance Director)

Recommendation

Adopt a resolution authorizing the City Manager to:

1. Execute a contract, in a form approved by the City Attorney, with the Government Finance Officers’ Association (GFOA) in an amount not to exceed \$35,000;
2. Execute a contract, in a form approved by the City Attorney, with PSD (PSD) Research Consulting Software in an amount not to exceed \$17,500; and
3. Waive the formal bid procedures for both contracts under section 2.84.070(D) of the Municipal Code due to the special circumstances that GFOA and PSD provide robust and proprietary methodologies for performing risk-based analysis of municipal reserves and infrastructure asset risk at a reasonable cost.

Brenda Olwin, Finance Director, presented the report to City Council and answered questions.

There were no comments from the public.

Action: Upon motion by Councilmember Moody and seconded by Vice-Mayor Wallace-Jones, the City Council **voted 5-0-0-0**.

AYES: Moody, Wallace-Jones, Abrica, Gauthier, Romero
NOES: None
ABSENT: None
ABSTAIN: None

The City Council adopted Resolution No. 5088.

- B. Endorsement of the proposal for a San Mateo County Flood and Sea Level Rise Resiliency Agency (FSLRRA) and allocation of \$40,000 per year for three years to fund the formation of the Agency**
(Kamal Fallaha, Public Works Director)

Recommendation

Adopt a resolution that:

1. Endorses the proposal for the formation of the San Mateo County Flood and Sea Level Rise Resiliency Agency; and
2. Allocates \$40,000 per year for three years (starting in FY 2019-2020) to help fund the formation of the Agency.

Jim Porter, San Mateo County Flood, made a presentation to City Council and answered questions.

There was 1 comment from the public.

Action: Upon motion by Councilmember Moody and seconded by Council member Romero, the City Council **voted 5-0-0-0**.

AYES: Moody, Romero, Abrica, Gauthier, Wallace-Jones
NOES: None
ABSENT: None
ABSTAIN: None

The City Council adopted Resolution No. 5089

15. ADJOURNMENT

The City Council regular meeting adjourned at 9:33 p.m.

Respectfully submitted by: María Buell, City Clerk