



# City of East Palo Alto

## PLANNING COMMISSION - REGULAR MEETING MONDAY, MARCH 25, 2019 – 7:00PM

### ACTION MINUTES **ADOPTED MAY 6, 2019**

East Palo Alto Government Center  
2415 University Avenue - First Floor – City Council Chamber  
East Palo Alto, CA 94303

CHAIRPERSON: Robert Sherrard

VICE CHAIRPERSON: Uriel Hernandez

COMMISSIONERS: Robert Allen, Ofelia Bello, Javanni Brown, Kyra Brown, Andrei Garcia  
Michael Mashack (Alternate)

Staff Present:

Rafael E. Alvarado Jr., City Attorney; Daniel Berumen, Senior Planner; Leticia Garcia, Secretary II  
Patrick Heisinger, Housing Manager; Guido F. Persicone, Planning Manager

REGULAR MEETING

**1. CALL TO ORDER AND ROLL CALL**

The Planning Commission (PC) meeting was called to order at 7:15 p.m. by Chair Sherrard.

Present: Allen, Bello, J. Brown, K. Brown, Garcia, Hernandez, Mashack (present as a non-voting member), Sherrard

Absent: None

**2. APPROVAL OF THE AGENDA (Government Code §54957.7(a))**

**Action:** Upon motion by Commissioner Allen and seconded by Vice Chair Hernandez, the Planning Commission **unanimously voted 7-0** to approve the agenda. Motion approved.

**3. COMMUNITY FORUM**

The following individuals spoke on this item:

- Leland Francois

**4. PUBLIC COMMENTS REGARDING CONSENT CALENDAR ITEMS**

There were no speakers for Public Comments Regarding Consent Calendar Items.

## 5. APPROVAL OF CONSENT CALENDAR

- A. Adopt the December 10, 2018, Planning Commission minutes, as presented in the packet, as an accurate reflection of the meeting.
- B. Adopt the March 11, 2019, Planning Commission minutes, as presented in the packet, as an accurate reflection of the meeting.

**Action:** Upon motion by Commissioner Allen and seconded by Commissioner J. Brown, the Planning Commission **unanimously voted 7-0** to approve the Consent Calendar with the exception of Item 5A. Item 5A was pulled off the Consent Calendar to be brought back to the Planning Commission at a future Planning Commission meeting per Commissioner Bello's request. Motion approved.

## 6. STUDY SESSION

A. **Subject:** 2020 Bay Road Office Campus

**Location:** 2020 Bay Road

**Proposal:** The proposal includes a redeveloping a site with approximately 1.4 million square feet of Class A high tech office campus with five 8-story buildings and one parking structure.

**Project Location:** 2020 Bay Road (APN: 063-121-070, -110, -120, -160, -170, -390, -490, -500, and -510).

**Staff Recommendation:** To review the proposal from the applicant and to provide feedback to City staff. No formal action will be taken by the Planning Commission at this meeting.

**Project Planner:** Ami Upadhyay; Contract Planner, [aupadhyay@cityofepa.org](mailto:aupadhyay@cityofepa.org); (650) 853-3189; Guido F. Persicone, Planning Manager.

The presentation was delivered by the following individuals: Guido Persicone, Planning Manager; Bill Uhrig, President of Bay Road Holdings and Susan M. Eschweiler with DES Architects & Engineers

The following individuals spoke on this item:

- Charles Touchatt
- Grace Popple
- Leland Francois
- Richard Tatum
- Bernardo Huerta
- Jane Howell
- Court Skinner
- Jon White
- David Tschang
- Francisca Guzman
- Luisa Buada

The Planning Commission reviewed the applicant's proposal and provided feedback to City staff. No formal action was taken by the Planning Commission at this meeting.

## 7. PUBLIC HEARINGS

**A. Subject:** Proposed Planning Division Community Outreach Policy

**Location/APN:** Citywide

**Proposal:** Approve community outreach requirements policy.

**Staff Recommendation:** Recommend approval to City Council for the community outreach requirements policy in order to enhance the overall community engagement in the land use development and long-range planning project review.

**Project Manager:** Jia Liu, Assistant Planner; [jialiu@cityofepa.org](mailto:jialiu@cityofepa.org), 650-853-3169; Planning Division, 1960 Tate Street, East Palo Alto, CA 94303

ITEM CONTINUED TO THE APRIL 8<sup>TH</sup> MEETING

**Action:** Upon motion by Vice Chair Hernandez and seconded by Commissioner J. Brown, the Planning Commission **unanimously voted 7-0** to open the public hearing. Motion approved.

**Action:** Upon motion by Commissioner Allen and seconded by Vice Chair Hernandez, the Planning Commission **unanimously voted 7-0** to continue this item to the April 8<sup>th</sup> Planning Commission Meeting. Motion approved.

**Action:** Upon motion by Commissioner Garcia and seconded by Vice Chair Hernandez, the Planning Commission **unanimously voted 7-0** to close the public hearing. Motion approved.

## 8. INFORMATIONAL ITEMS

A. Ethics Training-Reminder to Commissioners to complete and send in the Ethics Certificates to City staff.

B. Introduction of Patrick Heisinger as the new Community and Economic Development Director, effective April 1<sup>st</sup>.

Planning Manager Persicone entered the informational items into the record.

## 9. ADJOURNMENT

The Planning Commission of the City of East Palo Alto adjourned at 10:00 p.m.

Minutes Recorded, Prepared, and Respectfully Submitted by:



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Leticia Garcia, Planning Commission Secretary

### Mission Statement

*The City of East Palo Alto provides responsive, respectful, and efficient public services to enhance the quality of life and safety for its multi-cultural community.*