



REQUEST FOR BUILDING PERMIT EXTENSION

This form is to be completed by the property owner, licensed contractor or authorized agent. Approval of additional time is at the discretion of the Chief Building Official. Completion of this form does not automatically grant an extension. **Please write legibly.**

Requestor Name: _____

Contact Number: _____

Email: _____

Jobsite Address: _____

Permit Number: _____

Reason(s) for request of extension:

Signature

Date

For Office Use Only:

Received by: _____

Extension Granted: Yes No

(If "No" please document reason on CRW)

New Permit Expiration Date: _____

CBO Signature: _____

Requestor Informed of Decision on: _____

Received Stamp

